

West Jefferson School District #253
Terreton, Idaho 83450
Minutes of the November 18, 2014
Board Meeting

TAB 1

BOARD MEMBERS: Ryan Ashcraft - Chairman
 Willy Schmitt - Vice Chairman
 Jimi Burtenshaw – Treasurer
 Bruce Smith – Clerk
 Burt Allen - Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

7:00 P.M. Executive Session

I. EXECUTIVE SESSION

Executive Session pursuant to Idaho Code 67-2345a: to consider hiring employees to fill particular vacancies or needs; and Idaho Code 67-2345b: To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

At 4:30 P.M. Mr. Smith moved to go into executive session per Idaho Code 67-2345a: to consider hiring employees to fill particular vacancies or needs; and Idaho Code 67-2345b: To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.. Mrs. Burtenshaw seconded the motion. Roll call vote –Mr. Ashcraft (AYE), Mrs. Burtenshaw (AYE), Mr. Smith (AYE), Mr. Allen (AYE), Mr. Schmitt (AYE), All were in favor. Motion passes.

I, Ryan Ashcraft, President of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 67-2345a: to consider hiring employees to fill particular vacancies or needs; and Idaho Code 67-2345b: To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Ryan Ashcraft, *Chairman*

At 5:25 P.M. Mr. Schmitt made a motion to adjourn executive session and go to regular session. Motion is seconded by Mr. Smith. All were in favor and motion passes.

5:30 P.M. Regular Board Meeting

I. CALL TO ORDER

Other people present for regular board meeting:
Mike Pincock

II. OPENING CEREMONIES

- a. Welcome to Visitors: Mr. Ashcraft
- b. Pledge-of-Allegiance: Mr. Schmitt
- c. Prayer: Mr. Ashcraft

III. ADOPTION OF THE AGENDA

Mrs. Burtenshaw made a motion to adopt the agenda. Motion is seconded by Mr. Schmitt. All were in favor and motion passes.

IV. CONSENT AGENDA

- a. Minutes of October 16, 2014 - Regular Board Meeting
- b. Minutes of November 5, 2014 – Board Work Meeting
- c. Approval of Bills
- d. Approval of Payroll
- e. Monthly Budget Reports
- f. Personnel Actions

Mr. Smith made a motion to adopt the Consent Agenda. Motion is seconded by Mr. Schmitt. All were in favor and motion passes.

V. REPORT/INFORMATION AGENDA

- d. Patron Input
None

- e. Board Member Input
 - Discussions
 - 1. ISBA Convention
 - i. Board Member Roles
 - a. Board sets policy for structure
 - b. Hire administrators to implement
 - ii. Required Policies
 - a. ISBA offers manual update assistance
 - b. Compliance and structure
 - 2. District Policies Discussed
 - i. Policy 503.1 Jr. High Interscholastic Activities
 - ii. Policy 503.2 Senior High Interscholastic Activities
 - iii. Policy 604.5 Parent Approved Student Learning Plan
- f. Superintendent's Report
 - 1. Security Cameras
 - i. Waiting on OMNI to complete installation
 - 2. Electronic locks
 - i. Installed in weight room and High School entrance
 - 3. Bond Committee Meeting
 - i. Monday, November 24, 2014 at 2:00 PM
 - ii. Projects List
 - a. Include updating High School boys restroom
 - 4. Supplemental Contract Need
 - i. Piano accompanist for music class
 - ii. Purchase prep hour for a weight training class

Mr. Allen made a motion to move Supplemental Contract Need to the Action Agenda. Mr. Schmitt seconded the motion. All were in favor and motion passes.

- 5. Ed Foundation Report
 - i. \$400 Grant to Science Department
 - a. Purchase teacher's microscope with overhead capacity
 - ii. \$1,000 Grant to Music Department
 - a. Purchase music
 - iii. \$1000 Grant to Drama Department
 - a. Purchase props and equipment
 - iv. \$2000 Grant to PE Department
 - a. Purchase ping pong tables and Frisbee golf equipment
- 6. Science Committee formed to discuss future needs
- 7. Emergency Closure Policy
 - i. Post Procedure on Website
 - a. Policy 304
 - b. Policy 503.6

- c. Address wind chill
- 8. Supplemental Levy Results
 - a. 79% in Favor – Levy passes
- 9. Website Report
 - i. Notify Me
 - a. Sign-up for texting
 - ii. Safe School Funds
 - a. Security cameras and electronic locks
- 10. Strategic Plan
 - i. Draft submitted to State Department of Education
 - ii. Draft posted on website

VI. PROPOSALS

- a. Revised Policy 503.3 Athletic Eligibility
- b. Revised Policy 503.3A Junior High School Activity Eligibility

Mrs. Burtenshaw made a motion to table the above revisions until the next work meeting. Mr. Allen seconded the motion. All were in favor and motion passes.

- c. 5 Year \$900,000 Bond – March 2015 Election
- d. New School Bus Purchase – Mike Pincock

Mr. Allen made a motion to move New School Bus Purchase to next regular board meeting action agenda. Motion is seconded by Mrs. Burtenshaw. All were in favor and motion passes.

- e. District and Board Christmas Ideas for District Personnel

Mr. Allen made a motion that Board and District members may donate to the West Jefferson Education Foundation for the purchase of Christmas hams for district employees; and furthermore, to approve the unfunded balance, if any, to come from district funds. Mr. Smith seconded the motion. All were in favor and motion passes.

VII. ACTION AGENDA

- a. Next Board Work Meeting – Monday, November 24, 2014 at 12:30 P.M.
 - a. Superintendent Evaluation
 - b. Strategic Plan
 - c. Bond
 - d. Policy 503.3 Athletic Eligibility
- b. Approve Supplemental Contract Need

Mr. Allen made a motion to approve a supplemental contract for a piano accompanist for music class and a supplemental contract to purchase a prep period for a weight training class for second trimester. Motion is seconded by Mrs. Burtenshaw. All were in favor and motion passes.

VIII. ADJOURNMENT

Mr. Smith made a motion to adjourn. Motion is seconded by Mrs. Burtenshaw. All were in favor and motion passes.

IX. ANNOUNCEMENTS

- Nov. 20, 2014 – Board Invitation to Eat in the Lunchroom 12:00 P.M. - RSVP
- Nov. 24, 2014 – Board Work Meeting 12:30 P.M., Bond Committee Meeting 2:00 P.M.
- Nov. 26, 2014 – No School Teacher Work Day
- Nov 27-28, 2014 – Thanksgiving Break
- Dec. 8, 2014 - Board Christmas Dinner 6:00 P.M. at Copper Rill, IF
- Dec. 18, 2014 - Next Regular Board Meeting 4:30 P.M. Executive, 5:00 P.M. Board Meeting

Clerk of the Board

Chairman of the Board

Date